



## DEPARTMENT OF THE NAVY

NAVAL RESERVE PERSONNEL CENTER  
NEW ORLEANS LOUISIANA 70149-7800

IN REPLY REFER TO:

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10 Mar 04

From: Commanding Officer, Naval Reserve Personnel Center

To: Commanding Officers, Reserve Personnel Centers

Subj: 2004 RESERVE PERSONNEL CENTER COMMANDERS' CONFERENCE

1. On behalf of the Office of the Assistant Secretary of Defense for Reserve Affairs (OASD/RA) Manpower and Personnel, the Naval Reserve Personnel Center (NRPC) is pleased to announce this year's Reserve Personnel Center Commanders' Conference (IRR Conference). The conference will be held 19-21 July 2004, at the Astor Crowne Plaza Hotel in New Orleans, Louisiana. The conference will be conducted in an open forum for ease of discussion of important issues and current information common to all services, with overview briefings and workshops.

2. Please register for the conference and make your hotel reservations at our website, <http://www.nrpcweb.nola.navy.mil/>. Additional conference information will be posted as it becomes available, including conference agenda and travel information. Deadline for registration and reservations is 15 June 2004.

3. Additionally, there will be a no-host reception on Monday, 19 July, from 5:30 PM until 8:30 PM at the hotel. Please indicate on your registration if you will be attending.

4. Provide a point of contact and a list of issues/topics you desire to have addressed to Mr. Dan Kohner, [Dan.Kohner@osd.mil](mailto:Dan.Kohner@osd.mil).

5. My point of contact for the conference is LCDR Joe Cooper who can be reached at DSN: 678-1262, commercial: 504-678-1262 or E-mail: [joseph.cooper@navy.mil](mailto:joseph.cooper@navy.mil).

5. I look forward to meeting with you and your representatives at the conference.

A handwritten signature in cursive script, appearing to read "C. M. Saylor", is located below the text.

C. M. SAYLOR